



Marampa Mines Limited (MML) is Hiring

Job Advertisement

Developing and growing talent and skills within Sierra Leone, for Sierra Leone.

Position Title	Fuel & Lube Attendants	MML is an equal-opportunity employer. Women are strongly encouraged to apply for roles at MML.
Job Code/Level	Below Supervisory Level	
No. of Positions	2	
Department	Engineering & Maintenance	
Location	Marampa Mines Site, Lunsar	
Reporting to	Fuel Management Supervisor	
Salary	Attractive	

ROLE AND PURPOSE

MML is seeking skilled and experienced Fuel & Lube Attendants. The ideal candidates will play a pivotal role in providing essential fuelling and lubricating services to vehicles, equipment, and machinery within our mining operations. The Fuel and Lube Attendant is responsible for the efficient handling and management of fuel and lubrication systems within the powerhouse. The role ensures that all machinery and equipment are properly fueled and lubricated to support continuous operations and prevent breakdowns.

RESPONSIBILITIES

- Monitor fuel levels and ensure an adequate supply for all powerhouse equipment.
- Receive, store, and dispense fuel by safety and environmental regulations.
- Maintain accurate records of fuel usage and inventory.
- Conduct regular inspections of fuel storage tanks, lines, and dispensers to ensure they are in good working condition.
- Apply lubricants to machinery and equipment as per the maintenance schedule.
- Monitor and maintain lubrication systems to ensure proper functioning.
- Keep accurate records of lubrication schedules, types of lubricants used, and quantities.
- Conduct regular checks to identify and address any lubrication-related issues.
- Follow all safety protocols and procedures when handling fuel and lubricants.
- Ensure compliance with company policies and environmental regulations on fuel and lubrication management.
- Participate in safety training sessions and drills.
- Operate and maintain fuel and lubrication dispensing equipment.
- Perform basic maintenance and troubleshooting on fuel and lube equipment.
- Report any equipment malfunctions or maintenance needs to the Powerhouse Supervisor.
- Maintain detailed records of fuel and lubrication activities.
- Prepare reports on fuel usage, lubrication schedules, and any discrepancies or issues.

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- Communicate effectively with the Powerhouse Supervisor and other team members regarding fuel and lubrication needs and issues.
- Identify opportunities for improving the efficiency and reliability of fuel and lubrication processes.
- Participate in improvement initiatives and innovations for fuel and lubrication management.
- Stay updated with trends, technological advancements, and best practices in fuel and lubrication management.

EDUCATION & EXPERIENCE

- West African Senior Secondary School Certificate (WASSCE), its equivalent or higher.
- Additional certification in a related field is a plus.
- Minimum 2 years of experience in fuel and lubrication management in an industrial setting.
- Knowledge of fuel and lubrication storage and handling procedures, safety protocols, and regulations.
- Strong organizational and record-keeping abilities.
- Excellent communication skills and the ability to work collaboratively with diverse teams.
- Detail-oriented mindset with a proactive approach to problem-solving.
- Basic mathematical skills for calculations related to fuel consumption and costs.

REQUIRED SKILLS

- Knowledge of fuelling procedures, safety practices, and security protocols.
 - Strong attention to detail and the ability to accurately record and document information.
 - Proficiency in using security monitoring systems and equipment.
 - Excellent communication skills and the ability to interact professionally with diverse others.
 - Ability to maintain calm under high-pressure situations.
 - Understanding of safety regulations and emergency response procedures.
 - Proficiency in Microsoft Office applications (Word, Excel, etc).
 - Ability to work independently and as part of a team.
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WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

- The individual must be physically and mentally fit for the mining work environment.
- The post requires physical stamina and involves working in variable weather conditions.
- Requires strong commitment to safety protocols and promoting workplace safety.
- Flexibility to work in shifts including nights, weekends, and holidays, as fuelling operations may require 24/7 coverage.

HOW TO APPLY & CLOSING DATE

Please forward your application including your CV, cover letter, copies of your educational and professional certificates and any other supporting documents to **Marampa Mines Ltd. Human Resources** desk via the main entrance gate of the Mine Site, Lunsar or e-mail:
MMLRecruitment@marampamines.com

The closing date for receipt of applications is the 20th of July 2024.

Only shortlisted candidates will be contacted, and you may be subjected to written and practical tests where applicable.

Women are strongly encouraged to apply.